

## Authors' Guidelines

### General Guidelines

- The Journal covers theoretical and empirical researches in the field of social sciences, economics and management.
- The paper will be written entirely in English (following the Editing Instructions).
- All articles are subject to peer review and scientific categorization and should not exceed 4000 words. Based on that, the paper can be categorized as: 1) original scientific paper; 2) professional paper 3) reviews.
- The authors are entirely responsible for the content of their article.
- Each author may submit a maximum of two papers per one issue (as single author and/or as co-author).
- The maximum number of authors for 1(one) paper is 4 (four).
- All submitted manuscripts should not be previously published and not under consideration for publication elsewhere.
- Upon submission of manuscripts the editorial board will: 1) send the paper to peer reviewer 2) inform the author about possible suggestions or comments on the manuscript that need to be revised or 3) inform the author that the paper has been rejected.
- Only positively reviewed manuscripts are published in the Journal. Provided the manuscript is refused, (the editor is not obligated to present reasons for refusal), the author may submit the paper elsewhere. Submitted manuscripts will not be returned to the author. Once the manuscript is accepted for publication, the author must not publish the paper in other journal.
- A soft copy of the manuscript is required to be sent to [EconomicDevelopment@ek-inst.ukim.edu.mk](mailto:EconomicDevelopment@ek-inst.ukim.edu.mk)

### Note

- The logical connection between the title of the article, abstract, key words, main content and conclusions should be respected.
- Articles that do not comply with all the requirements specified in the Editing Instructions will not be accepted for publication.

### Admission fee:

85 EUR/paper i.e. 5.000 MKD/paper

The admission fee must accompany the manuscript submission.

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**Editing Instructions**

**NAME AND LAST NAME** will be written with capital letters, left alignment, 12 points, bold, being followed by asterisks, and in the footnote the didactic and scientific degree, the position and place of work of the authors e-mail are indicated (Times New Roman, 10 points) \*

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**THE TITLE OF THE PAPER WILL BE WRITTEN WITH CAPITAL LETTERS, CENTERED, Times New Roman, 12 POINTS, BOLD**

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<Tab> **Abstract:** (Times New Roman, 12 points, Sentence case, bold, left alignment)

The text in the Abstract will only be in English and will have between 100 and 200 words, a single line spacing, justify alignment, Times New Roman, 12 points. (The abstract should summarize the content of the paper. Do not make references nor display equations in the abstract.)

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<Tab> **Keywords:** (Times New Roman, 12 points, Sentence case, a single line spacing, justify alignment, bold). Maximum 5 words, in English, Times New Roman, 12 points.

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<Tab> **JEL Classification:** (Times New Roman, 12 points, Sentence case, justify alignment, bold). Times New Roman, 12 points, ([http://www.aeaweb.org/journal/jel\\_class\\_system.php](http://www.aeaweb.org/journal/jel_class_system.php)).

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**Introduction** (Times New Roman, 12 points, Sentence case, left alignment, bold)

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(The introduction of the paper should explain the nature of the problem, previous work, purpose, and the contribution of the paper, a single line spacing, justify

alignment, Times New Roman, 12 points. The contents of each section may be provided to understand easily about the paper.)

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**1. THE TITLE OF THE CHAPTER:** Times New Roman, 12 points, , capital letters, bold, numbered with Arabic numbers, left alignment.

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<Tab> The text paragraphs of the paper will be Times New Roman, 12 points, justified alignment, single line spacing. The paper will be edited on A4 format (210 x 297), page setup, top/bottom 2,54 cm; left/right 2,54 cm. The size of a <Tab> is 1,27 cm.

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**1.1. Subchapter.** Subchapters can be used in the text, numbered with the number of the chapter and a number showing the number of the subtitle within the chapter. The subchapters are Times New Roman, 12 points, Sentence case, bold.

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<Tab> **Conclusion:** (Times New Roman, 12 points, Sentence case, bold, left alignment). The text in the Conclusion will be written in Times New Roman, 12 points, justify alignment, single line spacing.

**CITATIONS:** Quotations and notes should be elaborated as footnotes and marked successively with Arabic numbers.<sup>1</sup> The scope of quotations and notes should be limited to 15 lines. Abbreviations such as „ibid”, „op. cit” can be used.

**Harvard Format Citation is also acceptable (In-text and Reference list).**

## **PRESENTATION OF THE MATHEMATICAL EQUATIONS**

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The mathematical equations will be Times New Roman, 11 points, centred and numbered on the right with Arabic numbers between round brackets.

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$$X^2 + Y^2 = Z^2 \quad (1)$$

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<sup>1</sup> Author's surname, Initial of first name: Title of book, Edition (only include this if not the first edition), Publisher, Place, Year, page (Times New Roman, 10 points, justify alignment, single space)

## **PRESENTATION OF TABLES, GRAPHS AND PICTURES (12 points)**

Title of the table, graph, picture or other illustration (Times New Roman, 12 points, Sentence case, bold, left alignment)

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Tables, graphs, pictures and other illustrations should be presented in Arabic consecutive numbers. The references or data sources of the tables and graphs should be cited below, preceded by any additional comments or explanations. Tables, graphs, pictures and other illustrations are prepared in black and white techniques presented appropriately in the text. All graphs and illustrations and diagrams should be additionally submitted in their original electronic form (jpg, gif, xls, and alike).

<Tab> **References:** (Times New Roman, 12 points, Sentence case, bold, left alignment). References should appear at the end of the paper, listed in alphabetical order by the names of authors. References will be written with Times New Roman 12 points, justify alignment, numbered with Arabic numbers.

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- For journal articles the required elements for a reference are: Author's surname, Initial of first name: Title of article, Full Title of Journal, Volume number (Issue/Part number), Year, Page numbers
- For journal articles from an electronic source the required elements for a reference are: Author's surname, Initial of first name: Title of article, Full Title of Journal, Volume number (Issue/Part number), Year, Page numbers if available, Available at: include web site address/URL (Uniform Resource Locator), [Accessed date]
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